

BINGEN CITY COUNCIL MINUTES

June 17, 2014

The meeting was called to order by Mayor Betty J. Barnes at 6:09p.m. Council members present: Betty Barnes, Sandi Dickey, Stephanie Porter, Izzy Schroder. Council members absent: Maria Perez, Catherine Kiewit. City Administrator Jan Brending and City Attorney Chris Lanz were present.

Executive Session

At 6:09 p.m., Betty Barnes announced the council will enter into executive session for 20 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i).

At 6:29 p.m., the council resumed regular session. Betty Barnes announced the council will continue in executive session for 15 minutes.

At 6:34 p.m., the council resumed regular session taking a break until 7:00 p.m.

The meeting was reconvened by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Betty Barnes, Sandi Dickey, Stephanie Porter, Izzy Schroder. Council members absent: Catherine Kiewit and Maria Perez. City Administrator Jan Brending and City Attorney Chris Lanz were present. Audience: Amber Marra, Craig Vance, Julie Vance, Dwaine White, Tracy Wyckoff, Tamara Kaufman, Chad Brunton, Rod Krehbiel.

Public Comment

Tamara Kaufman, Mt. Adams Chamber of Commerce

Tamara Kaufman said the chamber is holding a Fire Wise presentation at the library from noon – 1:00 p.m. on Thursday. She said “Business After Hours” will also be held Thursday, June 26 from 5:30 to 7:00 p.m. at CBC on Depot Street in Bingen.

Approval of Meeting Minutes – June 3, 2014

Izzy Schroder moved to approve the minutes of the regular meeting on June 3, 2014 as presented. Sandi Dickey seconded the motion and it was unanimously passed.

Bingen-White Salmon Police Department Update

Tracy Wyckoff said he has nothing major to report. He said calls have picked up but things are going smoothly.

Rod Krehbiel, Utility Billing Reduction Request – Action

Betty Barnes said the council had tabled making a decision on the request submitted by Rod Krehbiel for a utility billing reduction.

Jan Brending noted that she had done an internet search to see if there was any history regarding anomalies in radio-read meters. She said she could not find a similar incident. Brending said typically when there is something wrong with a meter it reads slow or stops reading at all.

Betty Barnes noted that if there was a leak on the city’s side the water would not go through the meter.

Rod Krehbiel said there is no explanation for the water usage. He said it is a huge amount to leak.

Betty Barnes said the city’s ordinances sets out specific criteria for approval. She said the city council can make its decision but if it deviates from the ordinance it could be setting precedent.

Sandi Dickey said this is a tough decision. She said the city has to pay for the water itself. Dickey said she does feel for Krehbiel.

Izzy Schroder said that based on the city’s ordinance she votes to deny the Rod Krehbiel’s appeal of the administrative decision in a utility billing reduction request. Sandi Dickey seconded the motion and it was unanimously passed.

Public Hearing – Conditional Use Permit Application 2014-002, Julie Vance (Sweet Things), Food Manufacturing - Action

Betty Barnes opened the public hearing on conditional use permit application 2014-002 submitted by Julie Vance (Sweet Things).

Jan Brending said Julie Vance proposes to locate a light industrial business manufacturing and processing frozen unbaked pies and scones on property located at 115 N. Ash. She said the subject property is zoned commercial and that a light industrial conditional use permit was issued for a different business in the same location.

Betty Barnes asked council members if they had an ex parte contact or conflicts of interest to disclose. There were none. All council members said they can hear the application in an objective manner.

Julie Vance said the proposed use is clean and contained with the proposed location. She said she feels the business will be a good addition to the city.

Betty Barnes closed the public hearing.

Sandi Dickey moved to approve Conditional Use Permit Application 2014-002 submitted by Julie Vance (Sweet Things) to operate a light industrial business manufacturing and processing frozen unbaked pies and scones on property located at 115 N. Ash based on that it meeting all the requirements of the city's zoning code. Stephanie Porter seconded the motion and it was unanimously passed.

Public Hearing – Proposed Ordinance 2014-06-033, Amending Bingen Municipal Code 10.14.030, Commercial Parking – Action

Betty Barnes opened the public hearing for proposed Ordinance 2014-06-033, amending Bingen Municipal Code 10.14.030, Commercial Parking.

Betty Barnes said an accessible parking space was designated at the southwest corner of Ash and Humboldt when Pour Moore Wine went in. She said the accessible parking space is not needed for Julie Vance's business and would interfere with loading and unloading for both Sweet Things and Red Carpet.

Chad Brunton, Red Carpet, suggested that a loading zone should be provided at the location.

Council members discussed the idea of a loading zone. It was noted that parking is only allowed within a loading zone when actively loading or unloading.

Betty Barnes suggested seeing how things go after the accessible parking signage is removed and that the council could consider a loading zone location in the future.

Betty Barnes closed the public hearing.

Sandi Dickey moved to approve Ordinance 2014-06-633, Amending Bingen Municipal Code 10.14.030, Commercial Parking. Izzy Schroder seconded the motion and it was unanimously passed.

Public Hearing – Conditional Use Permit Application, 2014-001, Maria Carrillo, Family Home Day Care – Action

Betty Barnes opened the public hearing for conditional use application 2014-001 submitted by Maria Carrillo for a family home day care.

Jan Brending said the proposed conditional use is a family home day care located in a single-family dwelling at 728 E. Steuben. She said a conditional use permit for a family home day care was previously approved in the past. Brending said the conditional use permit lapsed because Maria Carrillo stopped the business and let her state license lapse.

Betty Barnes asked council members if they had an ex parte contact or conflicts of interest to disclose. There were none. All council members said they can hear the application in an objective manner.

Betty Barnes closed the public hearing.

Sandi Dickey moved to approve Conditional Use Permit Application 2014-001 submitted by Maria Carrillo for a family home day care located at 728 E. Steuben based on that it meets al the requirements of the city's zoning code. Stephanie Porter seconded the motion and it was unanimously passed.

Public Hearing – Short Plat Application 2014-001, Bonnie Kimbro – Action

Betty Barnes opened the public hearing for Short Plat Application 2014-001 submitted by Bonnie Kimbro, represented by Dwaine and Verna White.

Betty Barnes asked council members if they had an ex parte contact or conflicts of interest to disclose. Sandi Dickey said that when she saw Verna White today she asked her if she would be present at the meeting. All council members said they can hear the application in an objective manner.

Jan Brending reviewed the staff report for the proposed short plat. She said the proposal is to divide a 1.5-acre parcel into two parcels of 0.67 acres and 0.83 acres. Brending said an existing single-family dwelling will be located on Lot 1, the 0.67 acre parcel. She said Lot 1 is accessed from Oak Street (Highway 141) and Lot 2 is accessed from Lincoln Street. Brending said there are several typographic corrections recommended for the plat.

Betty Barnes asked if the odd shaped lot will prevent development.

Brending said no. She said there is room on Lot 2 to construct a single-family dwelling or duplex and meet all setback requirements.

Dwaine White said the boundary line follows the topography lines.

Betty Barnes closed the public hearing.

Izzy Schroder moved to approve the preliminary plat with recommended corrections for Short Plat 2014-001, Bonnie Kimbro. Sandi Dickey seconded the motion and it was unanimously passed.

Public Hearing – Proposed Ordinance 2014-05-632, Amending the 2014 Budget

Betty Barnes opened the public hearing for proposed Ordinance 2014-05-632, amending the 2014 budget.

Jan Brending reviewed the proposed amendments to the 2014 budget. She noted the majority of the amendments are in the General Fund providing funding for computer equipment purchases and installation.

Betty Barnes closed the public hearing.

Stephanie Porter moved approve Ordinance 2014-05-632, Amending the 2014 Budget. Sandi Dickey seconded the motion and it was unanimously passed.

Public Hearing – Proposed Resolution 2014-004, Adopting the Six-Year Transportation Improvement Program – Action

Betty Barnes opened the public hearing for the Six-Year Transportation Improvement Program.

Betty Barnes said the six-year plan is required to be updated each year. She said the projects have been moved out one year with 5% in costs added.

Izzy Schroeder moved to approve Resolution 2014-004, Adopting the Six-Year Transportation Improvement Program. Sandi Dickey seconded the motion and it was unanimously passed.

Street/Mobile Vendor Ordinance – Discussion Only

Betty Barnes said several examples of street/mobile vendor ordinances have been provided to council members. She asked council members to review the ordinances and come back at the next council meeting with ideas that would work for Bingen.

Treasurer's Report – April 2014

Jan Brending presented the Treasurer's Report for April 2014.

Sandi Dickey moved to accept the Treasurer's Report for April 2014. Stephanie Porter seconded the motion and it was unanimously passed.

Mayor's Update and Council Comments

Windermere Community Service Day

Betty Barnes said Windermere will be painting the city's park picnic tables and benches as a community service project.

Park Tree

Betty Barnes said the park tree was removed last week.

Open Public Meetings and Public Records Training

Council members were made aware of the training opportunity available on June 20 for open public meetings and open public records.

Jan Brending said there will be other opportunities throughout the year. She said she is not sure of a specific timeframe that the training must be accomplished within.

Steuben Street Landscaping

Betty Barnes said the Steuben Street landscaping has been completed and it looks good.

E-mail Accounts

Betty Barnes said city council members have e-mail accounts that have been set up. She said Jan Brending has provided instructions on how to get into the e-mails and how to change the password. Barnes asked council members to provide their password in a sealed envelope to Brending once the password has been changed.

Izzy Schroder asked if she could get instructions how to get the e-mail account added to Microsoft Outlook.

Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date June 17, 2014. The council by unanimous vote does approve for payment the following list: checks EFT, 16799-16820 (dated 6/17/2014) totaling \$35532.80. General Fund – \$5002.75; Street - \$991.18; Water - \$6257.77; Sewer - \$357.71; Treatment Plant - \$453.15; Water Construction & Maintenance - \$11468.19; Sewer Construction & Maintenance - \$2561.92; Treatment Plant Improvement - \$8440.13.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date June 17, 2014. The council by unanimous vote does approve for payment the following list: EFT, payroll checks 16793-16798 (dated 6/13/2014) totaling \$13949.58. General Fund – \$5531.18; Street - \$2006.05; Water - \$1389.36; Sewer - \$453.66; Treatment Plant - \$4569.33.

The council adjourned at 8:45 p.m.

City Clerk

Mayor