

## BINGEN CITY COUNCIL MINUTES

October 15, 2013

The meeting was called to order by Mayor Betty Barnes at 7:05 p.m. Council members present: Betty Barnes, Laura Mann, Isolde Schroder, Catherine Kiewit, Maria Perez. Council members absent: Sandi Dickey. Deputy Clerk Dena Riggleman and City Attorney Tad Connors were present. Audience: Amber Marra.

### **Approval of Minutes – October 1, 2013**

Corrections to the meeting minutes of the October 1, 2013 regular council meeting were noted as follows:

Page 4, 2nd paragraph should read: “Betty Barnes reported that the three individuals who found the remains of the soldier from the White Salmon area overseas visited the grave.”

Change all references to “Schroeder” to “Schroder”.

Laura Mann moved to approve the meeting minutes of the October 1, 2013 regular council meeting as corrected. Izzy Schroder seconded the motion and it was unanimously passed.

### **Public Hearing – Proposed 2013 Budget Amendment**

Betty Barnes opened the public hearing on proposed Ordinance 2013-10-620, Amending the 2013 Budget.

Betty Barnes said since Jan Brending was absent that Laura Mann and Catherine Kiewit will report on the budget.

Laura Mann said that Jan Brending prepared a very nice memo on the budget amendments which is self explanatory. Mann said the general fund will end in a strong balance.

Catherine Kiewit noted that the ending balance for the water fund is still good even though there is a \$24,007 increase in water purchases. She said this is due to a typographical error in the fuel purchase in the original budget and additional revenue funds.

Betty Barnes closed the public hearing.

### **Proposed Ordinance 2013-010-620, Amending the 2013 Budget**

Catherine Kiewit moved to adopt Ordinance 2013-010-620, Amending the 2013 Budget. Laura Mann seconded the motion and it was unanimously passed.

### **Small Works Roster Bid, Tree Removal – Bid Results and Award**

Betty Barnes said that there were two bids for the tree removal; Columbia Tree and Western Edge Tree Service. She said that Western Edge Tree Service was the lowest bidder at \$5,106.25 (including taxes) and Columbia Tree was \$6,248.52 (including taxes). Barnes said there were a couple of problems with the bid from Western Edge Tree Service: their Small Works Roster Application was submitted on October 15<sup>th</sup>, not prior to the 15<sup>th</sup> as was required and a 5% bid security as required was not included.

Betty Barnes said she feels it is the bidder’s responsibility to read and follow the scope of work and that she thinks ethically, it is not fair to let the lowest bidder win the award when the other bidder followed the correct procedures.

Izzy Schroder asked if the budget would allow for the higher bid.

Catherine Kiewit believes the higher bid would be fine in the budget.

Laura Mann believes the city should refuse the bid from Western Edge Tree Service and explain to them why their bid was refused and let them know there will be future projects.

Catherine Kiewit made a motion to reject the low bid from Western Edge Tree Service due to not following the requirements on the scope of work. Laura Mann seconded the motion and it was unanimously passed.

Laura Mann made a motion to accept the bid from Columbia Tree Service pending an appeal from Western Edge Tree Service. Izzy Schroder seconded the motion and it was unanimously passed.

### **Fall Yard and Garden Debris Pickup-Discussion & Set Dates**

Betty Barnes said she and Jan Brending talked with David Spratt about setting a date for the Fall Yard and Garden Debris Pickup. They are recommending the staff start picking up debris beginning on Monday November 18<sup>th</sup> through Monday November 25<sup>th</sup> which gives the residents two weekends to collect and put out their yard and garden debris.

Betty Barnes said that since there are no objections then the date would be set and the information will be included in the October utility billing.

Catherine Kiewit requested to have city staff contact Dirt Huggers to see if they would want the yard and garden debris hauled to their site with Dirt Huggers paying for tipping fee.

### **Statement of Support for the Guard and Reserves**

Betty Barnes said she signed the statement of support for the Guard and Reserves and the city appreciates the servicemen in our area.

### **Mayor's Update and Council Comments**

#### ***Skatepark Change Order***

Betty Barnes said there is a problem at the skatepark due to a groundwater issue and a soil problem found while digging out the bowl of the skatepark. Barnes said there is a drainage plan called for in the original documents but after seeing how much groundwater, Grindline is recommending it would be best to install two drains to reroute the water.

Laura Mann made a motion to allow the Mayor to approve the change order with Grindline after trying to negotiate a price reduction. Catherine Kiewit seconded the motion and it was unanimously passed.

#### ***City Administrator***

Betty Barnes said that Jan Brending has assumed full responsibilities of overseeing the city and supervising all employees. Barnes said she will continue to monitor activities and will be available to discuss any issues or concerns that come up.

#### ***Dog Enforcement***

Betty Barnes said that Rick Johnson will be coming to the next council meeting with information about dog control in Bingen this year and will be available for any questions the council may have.

#### ***Hydrogen Sulfide Flyer***

Betty Barnes said Laura Mann and Catherine Kiewit have been working on the information flyer on the hydrogen sulfide issue that will be included in the October utility billing.

The council discussed the hydrogen sulfide issue and what should be included in the flyer to get the most information to the public.

#### ***Dirt Huggers Survey***

Laura Mann provided staff suggestions for the survey questions.

### **Vouchers**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date October 15, 2013. The council by unanimous vote does approve for payment the following list: checks 16234-16235 (dated 9/30/13) totaling \$1,242.11: Current – \$1,242.11

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date October 15, 2013. The council by unanimous vote does approve for payment the following list: EFT, checks 16240-16267 (dated 10/15/13) totaling \$31,942.58: Current – \$5,456.77; Street – \$302.95; Park Construction - \$15,512.63; Water - \$5,303.39; Sewer - \$1,379.76; Treatment Plant - \$3,987.08.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date October 15, 2013. The council by unanimous vote does approve for payment the following list: EFT, payroll checks 16236-16239 (dated 10/15/2013) totaling \$14,279.68. Current – \$5,662.48; Street - \$2,042.87; Water - \$1,787.03; Sewer - \$324.69; Treatment Plant - \$4,462.61.

**Executive Session**

At 8:18 p.m. Betty Barnes announced the city council will meet in executive session for 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.

At 8:33 p.m. the council resumed regular session and announced it will continue the executive session for an additional 15 minutes.

At 8:48 p.m. the council resumed regular session and announced it will continue the executive session for an additional 2 minutes.

At 8:50 p.m. the council resumed regular session.

The council adjourned at 8:51 p.m.

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City Clerk

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Mayor