

BINGEN CITY COUNCIL MINUTES

September 3, 2013

The meeting was called to order by Mayor Betty Barnes at 7:00 p.m. Council members present: Betty Barnes, Laura Mann, Sandi Dickey, Isolde Schroder, Maria Perez. Council members absent: Catherine Kiewit. City Administrator Jan Brending and City Attorney Tad Connors were present. Audience: Amber Marra, Ken Alexander.

Terry Trantow

Betty Barnes announced that a former city council member, Terry Trantow had passed away. She asked the council to pause for a moment of silence. Barnes said Terry Trantow did a lot for the community and he will be missed.

Approval of Minutes – August 20, 2013

Corrections to the meeting minutes of the August 20, 2013 regular council meeting were noted as follows:

Page 2, 2nd paragraph should read: “Catherine Kiewit said the crosswalks on Steuben look great and she appreciates them being completed.”

Sandi Dickey moved to approve the meeting minutes of the August 6, 2013 regular council meeting as corrected. Laura Mann seconded the motion and it was unanimously passed.

Proposed Interlocal Agreement for the Purchase of Water

The proposed interlocal agreement for the purchase of water was reviewed. Decision on the agreement was postponed until the two city attorneys could work out the language.

Proposed Professional Services Contract – Engineering Services for Water Planning, Gray & Osborne

Jan Brending said the proposed contract provides engineering services related to applying for a new non-additive water right, providing information related to the costs of drilling a well and determining the cost of purchasing water based on its current and projected needs, and updating the city’s Water System Plan. Brending said Gray & Osborne is currently on the City’s professional services roster and is a qualified consultant. She said the council has been provided with a copy of Gray & Osborne’s Statement of Qualifications. Brending said selection of Gray & Osborne is based on their Statement of Qualifications, experience and knowledge of the city’s water system. Brending said Gray & Osborne has submitted a proposal for the work in the amount of \$59,570.

Ken Alexander said Gray & Osborne will be providing services related to the application for a water right by subcontracting with Aspect Consulting. He said he has worked with Dan Haller, Aspect Consulting in the past and Haller is very familiar with the Department of Ecology.

Laura Mann moved to establish a professional services contract with Gray & Osborne for engineering services for water planning in the amount of \$59,570 based on their proposal, Statement of Qualifications, and experience and knowledge of the city’s water system. Izze Schroder seconded the motion and it was unanimously passed.

Water Rights Application

Jan Brending said that as part of the proposed interlocal agreement if the City of Bingen obtains water rights to cover the purchase of water from the City of White Salmon the water usage rate will be decreased by \$0.52. Brending noted that it is not the intent of Bingen to transfer, loan, lease, etc. water rights to the City of White Salmon. She said the water right would be a non-additive water right meaning that the city’s total water rights would not be increased but would allow the city to cover its purchase of water from White Salmon with Bingen water rights. Brending said it is the Water/Sewer Committee’s recommendation that the city apply for a non-additive water right.

Laura Mann moved to authorize the city to move forward with an application for non-additive water rights working with the city’s consultant and that if different alternatives are found to be workable those options would come before the council for review. Maria Perez seconded the motion and it was unanimously passed.

Proposed Professional Services Contract – Engineering Services for Water Line Replacement, Gray & Osborne

Jan Brending said Gray & Osborne has submitted a proposal for engineering services for the water line replacement which includes a cultural resources survey, design and engineering services and construction engineering for the water line replacement project. She said Gray & Osborne has proposed doing the project for \$120,597. Brending said Gray & Osborne is currently on the City's professional services roster and is a qualified consultant. She said the council has been provided with a copy of Gray & Osborne's Statement of Qualifications. Brending said selection of Gray & Osborne is based on their Statement of Qualifications, experience and knowledge of the city's water system.

Brending said the application for the Drinking Water State Revolving Fund loan included funding for engineering services.

Ken Alexander said engineering services for a construction project are usually about 25% of the construction costs. He said Gray & Osborne's proposal is actually less than 25%.

Laura Mann moved to establish a professional services contract with Gray & Osborne for engineering services for the water line replacement project in the amount of \$120,597 based on their proposal, Statement of Qualifications, and experience and knowledge of the city's water system. Sandi Dickey seconded the motion and it was unanimously passed.

Proposed Resolution 2013-008, Establishing Compensation for Volunteer Firefighters

Betty Barnes said the proposed resolution puts into place the stipends for fire chief and assistant fire chiefs.

Jan Brending said the compensation for attending fires, meetings, drills, etc. remains the same.

Izzy Schroder asked if the information had been shared with firefighters.

Betty Barnes said yes and it is greatly appreciated.

Maria Perez moved to adopt Resolution 2013-008, Establishing Compensation for Volunteer Firefighters. Sandi Dickey seconded the motion and it was unanimously passed.

Proposed Job Descriptions – Bingen Volunteer Fire Department

Betty Barnes said the job descriptions were developed in conjunction with the officers and they are in agreement with the language. She said everyone did a great job in putting the job descriptions together.

Betty Barnes said the Fire Chief is Carl Spratt, the Assistant Chief of Operations is Ryan Kreps, the Assistant Fire Chief – Administrative is Clinton Bryan, the Captain of Operations is David Spratt, and Captain of Training and Safety is JR Dickey. She said she left the filling of lieutenant positions up to the Fire Chief.

Maria Perez moved to adopt the job descriptions for the Bingen Volunteer Fire Department as proposed. Izzy Schroder seconded the motion and it was unanimously passed.

Proposed Resolution 2013-009 Establishing Fees and Charges

Jan Brending said the proposed resolution adds a fee of \$100 for sewer exceptions applications. She said the remainder of the fees and charges are the same.

Laura Mann moved to adopt Resolution 2013-009, Establishing Fees and Charges. Izzy Schroder seconded the motion and it was unanimously passed.

2013-2015 Collectively Bargained Agreement between City of Bingen and International Union of Operating Engineers, Local 701

Sandi Dickey moved to accept the 2013-2015 Collectively Bargained Agreement between the City of Bingen and the International Union of Operating Engineers, Local 701. Maria Perez seconded the motion and it was unanimously passed.

Proposed Resolution 2013-006, Establishing 2013 Salary Schedule for Non-Union Represented Employees

Laura Mann moved to adopt Resolution 2013-006, Establishing 2013 Salary Schedule for Non-Union Represented Employees. Maria Perez seconded the motion and it was unanimously passed.

Proposed Resolution 2013-007, Establishing Insurance Benefits for City Administrator

Izzy Schroder moved to adopt Resolution 2013-007 Establishing Insurance Benefits for City Administrator. Sandi Dickey seconded the motion and it was unanimously passed.

Mayor's Update and Council Comments

2013 Huckleberry Festival

Betty Barnes reminded everyone that the Huckleberry Festival is this weekend.

Hilb Short Plat

Laura Mann asked if the Hilb short plat is still on hold.

Jan Brending said yes. She said the property owners are pursuing a boundary line adjustment which has not been completed because some documents still need to be turned in.

Edward Jones Office

Betty Barnes said an Edward Jones office may open up in Bingen.

Port of Klickitat Multimodal Path Master Plan

Jan Brending said she has provided council members with a copy of the Port of Klickitat Multimodal Path Master Plan.

Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 3, 2013. The council by unanimous vote does approve for payment the following list: checks 16129-16154 (dated 09/03/2013) totaling \$103297.37: Current – \$83790.65; Street – \$1067.18; Water - \$5643.496; Sewer - \$1377.65; Treatment Plant - \$2851.66; Sewer Construction & Maintenance Fund - \$7981.77; Treatment Plant Improvement Fund - \$584.97.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 3, 2013. The council by unanimous vote does approve for payment the following list: checks 16127-16128 (dated 08/31/2013) totaling \$2429.19: Current – \$2429.19.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 3, 2013. The council by unanimous vote does approve for payment the following list: payroll checks EFT, 16123-16126 (dated 8/30/2013), totaling \$20172.34. Current – \$8700.14; Street - \$2888.19; Water - \$2352.55; Sewer - \$581.64; Treatment Plant - \$5649.82.

Executive Session

At 8:10 p.m. Betty Barnes announced the city council will meet in executive session for 15 minutes pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.

At 8:25 p.m. the council resumed regular session and announced it will continue the executive session for an additional 10 minutes

At 8:35 p.m. the council resumed regular session.

The council adjourned at 8:35 p.m.

City Clerk

Mayor