

## BINGEN CITY COUNCIL MINUTES

September 1, 2015

The meeting was called to order by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Izzy Schroder, Catherine Kiewit, Dan Armstrong and Stephanie Porter. Council members absent: Sandra Guzman. Staff present: City Administrator Jan Brending. Audience: Michelle Scott.

### **Approval of Minutes – August 18, 2015**

Changes to the minutes of the August 18, 2015 regular council meeting were noted as follows:

Page 2, 2<sup>nd</sup> paragraph, 1<sup>st</sup> sentence should read as follows: “Catherine Kiewit moved to allow Melissa’s Color Run to take place on Bingen streets starting and ending at the park on September 26 and to authorize the public works department to make cones available if needed.”

Page 2, 7<sup>th</sup> paragraph should read as follows: “Betty Barnes noted there were a couple of years the city purchased no water from White Salmon when White Salmon was on a boil water order.”

Page 2, 9<sup>th</sup> paragraph should read as follows: “Catherine Kiewit asked if the city develops a new well can the city transfer the existing water right covering purchases from White Salmon to the new well.”

Page 4, 2<sup>nd</sup> paragraph, 2<sup>nd</sup> sentence should read as follows: “She noted the April report is a corrected report due to a voucher being voided.”

Izzy Schroder moved to approve the meeting minutes of the August 18, 2015 regularly scheduled meeting as corrected. Stephanie Porter seconded the motion and it was unanimously passed.

### **Bingen-White Salmon Police Department Update**

Betty Barnes said that Tracy Wyckoff will not be present at the meeting. She said he may request assistance from the volunteer fire department for flagging during the parade as he has not heard back from the sheriff’s department.

Barnes reported that Judi Culp is retiring and the department is advertising for the position.

Jan Brending said applications are being taken and that the civil service testing will be run through Skamania County.

### **Huckleberry Festival Request – Electrical Permit Fee Reimbursement**

Betty Barnes said that the council authorized the city to reimburse the Huckleberry Festival Committee last year for the electrical permit that is needed. She said she is requesting the council to authorize it on an ongoing basis as a way to show support for the festival.

Stephanie Porter recommend placing a cap on the cost and if the cost goes over that amount then it would need to come back before the council.

Dan Armstrong moved to authorize reimbursement to the Huckleberry Festival up to \$300 for the purchase of an electrical permit. Catherine Kiewit seconded the motion. The motion passed 3-0 with the following vote: Armstrong – Aye, Guzman – Absent, Kiewit – Aye, Porter – Abstain, Schroder – Aye.

Stephanie Porter noted that she abstained from voting because she sits on the Huckleberry Festival Committee.

### **Proposed Letter to City of White Salmon – Treatment Plant Funding**

Jan Brending presented a draft letter to the City of White Salmon providing information on how the treatment plant is funded and how the payment is calculated. She said the Bingen city council recently raised this issue when reviewing the agreement for the pilot test for fish processing.

There was a consensus of the council to send the letter to the City of White Salmon.

### **Treasurer’s Report – July 2015**

Jan Brending presented the treasurer’s report for July 2015.

Catherine Kiewit moved to accept the July 2015 Treasurer’s Report. Izzy Schroder seconded the motion and it was unanimously passed.

## **Old Business**

### ***Daubenspeck Donor Signage***

Betty Barnes reported that Kelly Echols has reached out to the city and offered to help research some option for the donor signage.

Catherine Kiewit said she has sent out a couple of e-mails looking at some options also.

Council members asked how much funds will be donated towards the donor signage.

Betty Barnes said she will check with the possible donor.

Jan Brending and Betty Barnes encouraged council members to look at donor walls in the area and on the internet.

Discussion of the donor signage will be continued to the next meeting.

## **Mayor's Update and Council Comments**

### ***Animal Control Reports***

Betty Barnes said additional information for animal control reports has been provided. She said that Jan Brending has contacted Larry Bellamy, Goldendale City Administrator about the status of a contract for 2016.

### ***Audit***

Betty Barnes said the Entrance Conference documentation has been provided to the city council.

### ***Highway 14 Chip Seal Project***

Betty Barnes thanked council members for not calling city hall about the traffic during the recent construction on Highway 14.

Barnes said the project should be wrapping up in the next few days. She said the communication on the project has been less than desirable.

### ***CDBG Grant Award***

Betty Barnes said the city was awarded a CDBG grant for \$400,000 for the housing rehabilitation program.

### ***Sandra Guzman Resignation***

Betty Barnes reported that Sandra Guzman will be resigning at the end of the month.

Jan Brending said she has already initiated advertising for the position.

### ***Representative Jaime Herrera Beutler Coffee***

Betty Barnes said she recently attended the event meeting with Representative Jamie Herrera Beutler. She provided information on the topics that were discussed.

## **Voucher Approval**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 1, 2015. The council by unanimous vote does approve for payment the following list: checks 17827-17853 (dated 09/01/2015) totaling \$39,935.53. General Fund – \$21,311.38; Street - \$2,000.45; Community Development - \$1,201.99; Water - \$9,620.44; Sewer - \$1,307.21; Treatment Plant - \$3,324.90; Treatment Plan Improvement - \$1,169.16.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date September 1, 2015. The council by unanimous vote does approve for payment the following list: payroll EFT and checks 17821-17826 (dated 09/30/2015) totaling \$21,169.15. General Fund – \$9,061.34; Street Fund - \$3,476.85; Water Fund - \$1,724.73; Sewer Fund - \$524.38; Treatment Plant Fund - \$6,381.85.

The council adjourned at 8:15 p.m.

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City Clerk

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Mayor