

## BINGEN CITY COUNCIL MINUTES

August 16, 2016

The meeting was called to order by Mayor Betty J. Barnes at 7:00 p.m. Council members present: Catherine Kiewit, Dan Armstrong, Stephanie Porter, Izzy Schroder. (Stephanie Porter absent until 7:22 p.m.) Staff present: City Attorney Chris Lanz, City Administrator Jan Brending, Police Chief Tracy Wyckoff. Audience: Michelle Scott.

### **Council Member Vacancy**

Catherine Kiewit said she has spoken to a Bingen resident who may be interested in the position.

Dan Armstrong said he also spoke to someone but they indicated they are pretty busy at the time.

Izzy Schroder said she talks to everyone she comes into contact with about the position.

### **Bingen-White Salmon Police Department**

Tracy Wyckoff said he continues to hear good reviews from the police academy regarding the two officers. He said Lisa George is at a public records training session. Wyckoff said he applied for and received a grant to purchase a new radar. He said overall things are moving smoothly.

Dan Armstrong asked what happened at the county commissioner workshop regarding the criminal justice sales tax increase.

Wyckoff said the commissioners are considering the 0.3% sales tax increase versus the 0.1% increase. He said that opens up the funding to the entire law enforcement system including the prosecutor's office. Wyckoff said if it goes on the ballot it would not be until November 2017.

Betty Barnes said the council can send a letter to the Klickitat County Board of Commissioners stating that the City of Bingen supports the 0.1% increase and not necessarily the 0.3% increase.

Izzy Schroder noted that her husband has placed a big sign in a pickup truck saying "Slow." She said she feels it has made a difference in the neighborhood.

### **Proposed Yearly Parking Permits**

Betty Barnes said she brought up the idea of a yearly parking permit being made available to businesses at the last council meeting. She asked if the council is ready to vote on the proposal.

Catherine Kiewit said the permit does not guarantee any specific spot.

Betty Barnes agreed.

Catherine Kiewit moved to authorize yearly parking permits for businesses at the price of \$1,000 per year. Izzy Schroder seconded the motion. The motion passed unanimously.

Stephanie Porter arrived at 7:22 p.m.

### **Proposed Interlocal Agreement with White Salmon for Law Enforcement Services**

Betty Barnes said she and Jan Brending met with Tracy Wyckoff, Pat Munyan, Leana Johnson, and Mayor David Poucher regarding the law enforcement agreement. She said no wording in the proposed interlocal agreement has changed – only the numbers and the dates. Barnes said White Salmon is proposing the cost for law enforcement services in 2017 be \$310,000 which is an increase of \$37,300 with an increase provided for the 2<sup>nd</sup> year. She said that most of the increases can be attributed to an additional employee and the purchase of new vehicles. Barnes said she and Jan Brending are recommending the council accept the proposal.

Tracy Wyckoff said that when the officers finish the academy the department will have an extra officer. He said that it is possible that when he retires the department would go back to a police chief and four officers. Wyckoff said however, he is recommending the city keep the extra officer. He said the \$310,000 is approximately 30% of the budget which reflects the number of calls the department responds to in Bingen. Wyckoff said he may be interested in partnering with Bingen regarding animal control.

Catherine Kiewit asked if the city hires an animal control officer would White Salmon want the person to work in White Salmon.

Wyckoff said he would like to see that. He said the two cities will need to work together to address the issue.

Barnes said the city is working to create an impound facility located between the public works shop and the treatment plant. She said it is large enough to hold two dogs.

Catherine Kiewit said she wants to commend Chief Tracy Wyckoff for the way he has been handling things.

Izzy Schroder moved to accept the proposed interlocal agreement for law enforcement services for 2017-2018 as presented. Dan Armstrong seconded the motion and it was unanimously passed.

Betty Barnes thanked Tracy Wyckoff for attending the movie in the park event and encouraging his officers to stop by. She said the Huckleberry Festival has nominated the police department as the grand marshal for the parade.

Tracy Wyckoff said people have been very supportive of law enforcement given what is going on in society. He said he feels very supported and thanked the council.

### **Approval of Meeting Minutes – August 2, 2016**

Changes to the minutes of the August 2, 2016 regular council meeting were noted as follows:

Page 1, 13<sup>th</sup> paragraph, add the following sentence: “She said the city encourages off-street parking and will try to address the requests for driveways.”

Page 3, 8<sup>th</sup> paragraph should read: “Jan Brending noted that with the angled parking option there is no parking across the street and that there is a residence located directly there.”

Catherine Kiewit moved to approve the meeting minutes of the August 2, 2016 regular council meeting as corrected. Stephanie Porter seconded the motion and it was unanimously passed.

### **Humboldt Street Project Authorization to Submit Grant Application**

Jan Brending said she is requesting authorization to submit a \$654,550 grant application to the Transportation Improvement Board for the Humboldt Street project. She said the application states the city is providing a 5% match of 34,450. Brending noted that a portion of that is already covered by the city’s current contract with Gray & Osborne in the amount of \$20,087 and that an additional \$14,363 will be needed to cover a portion of the construction engineering. Brending noted that she has reviewed the requests for driveways and met with property owners regarding locations. She said she has provided updated information to the engineers.

Stephanie Porter moved to authorize the mayor to sign the grant application to the Transportation Improvement Board for the Humboldt Street project in the amount of \$654,550 with a 5% match of \$34,450. Catherine Kiewit seconded the motion.

### **Proposed New Employee Position**

Betty Barnes said the city has had a difficult time in attracting a part-time animal control officer. She said the public works department has felt short-handed for some time. Barnes said she and Jan Brending have developed a job description for a combined position. She said the job description and costs have been provided to the council.

Izzy Schroder asked if the Public Works employees are supportive of the new position.

Barnes said yes.

The council discussed how the position would be split between public works and animal control.

Catherine Kiewit moved to authorize the creation of the new position based on working 75% in public works and 25% in animal control. Stephanie Porter seconded the motion and it was unanimously passed.

### **Huckleberry Festival Committee Storage Container Request**

Betty Barnes said the city asked the Huckleberry Festival Committee to remove the items they had stored in the old city hall so the city could store the fire response trailer there. She said the committee has contacted her asked if they could place a storage container on city property. Barnes said there is not

enough room at the public works shop. She said she has suggested locating it on the property the city owns east of Maple Street and directly south of the railroad. Barnes said it would be located as far east as possible so as not interfere with the railroad or public works' needs. She said she feels this is a community service as it supports the Huckleberry Festival.

Izzy Schroder moved to allow the Huckleberry Festival to locate a storage container on property the city owns east of Maple Street and directly south of the railroad as a community service. Stephanie Porter seconded the motion and it was unanimously passed.

### **Request to Submit PWTF Loan Application, Emergency Power System and Telemetry Upgrades for Water System**

Jan Brending reported that she has withdrawn the request to submit a Public Works Trust Fund Loan application for the emergency power system and telemetry upgrades for the water system. She said Gray & Osborne contacted the Washington Department of Health and learned that both items would be eligible for the Drinking Water State Revolving Loan program. Brending said it will be included with a proposed loan application the council will see in September or October.

### **Request to Close ½ of 100 Block of East Humboldt Street, NAPA**

Jan Brending said the city has received a request from NAPA to close ½ of the 100 block of East Humboldt Street. She said the city has approved these requests in the past for events that are normally held in June. Brending said the event this year will be held in September. She said NAPA has a new manager and that she can provide the manager the information used by NAPA for the street closure.

Dan Armstrong moved to authorize the street closure of ½ of the 100 block of East Humboldt Street on September 13 from 7 a.m. to 7 p.m. Izzy Schroder seconded the motion and it was unanimously approved.

### **Mayor's Update and Council Comments**

#### ***Daubenspeck Park***

Betty Barnes said that when she was recently at the park talking to David an individual came up to them and said that it was greatest park he had visited and it was a great place to bring his grandchildren.

Izzy Schroder said that someone from Portland also told her that the park was amazing and beautiful.

#### ***Movies in the Park***

Betty Barnes reported that the Eagles and Rooftop Ministries is hosting "Movies in the Park" with free hotdogs and slushies. She said there was approximately 48 to 50 kids at the first move. Barnes said the fire department showed up to spray water since it was so hot.

Barnes said the Eagles will be applying for a grant in the amount of \$2,000 that will go towards the park. She said in speaking with the Eagles they have agreed that it would be dedicated towards lighting for the skateboard park.

Stephanie Porter noted the next Movie in the Park is scheduled for August 26.

Barnes said the radio station has asked her for more information regarding the Movies in the Park. She said she will try to get them that information.

#### ***Park Maintenance***

Catherine Kiewit said when she was recently at the park she noticed the youth workers were cutting back the blackberry bushes. She said she prefers that method versus using an herbicide spray.

#### **Voucher Approval**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date August 16, 2016. The council by unanimous vote does approve for payment the following list: EFT, checks 18606-18625 (dated 08/16/2016) totaling \$13,521.63. General Fund – \$5,822.12; Street - \$1,012.79; Water - \$5,049.49; Sewer - \$307.66; Treatment Plant - \$1,329.57.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date August 16, 2016 The council by unanimous vote does approve for payment the following list: Payroll EFT, checks 18603-18605 (dated 08/15/2016) totaling \$15,567.83. General Fund – \$6,026.33; Street Fund - \$2,023.10; Water Fund - \$1,520.94; Sewer Fund - \$278.79; Treatment Plant Fund - \$5,718.67.

**Closed Session – Union Negotiations**

At 8:35 p.m. Betty Barnes announced that the council will go into a closed session for 15 minutes to discuss union negotiations.

At 8:50 p.m. the council resumed regular session.

**Proposed Memorandum of Understanding with IUOE Local 701 Regarding Cell Phones**

Dan Armstrong moved to accept the proposed Memorandum of Understanding with IUOE Local 701 regarding cell phones. Stephanie Porter seconded the motion and it was unanimously passed.

**Executive Session**

At 8:51 p.m. Betty Barnes reported the city council will meet in Executive Session for 15 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i).

The council resumed regular session at 9:11 p.m.

Betty Barnes announced the city council will continue in Executive Session for an additional 5 minutes.

The council resumed regular session at 9:16 p.m.

**Water Line Repair**

Dan Armstrong moved to authorize the mayor to pursue necessary emergency procedures in the most feasible method to repair a broken water line owned by Stan Dickey servicing the south side of his property. Izzy Schroder seconded the motion and it was unanimously passed.

The council adjourned at 9:18 p.m.

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City Clerk

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Mayor