

**City of Bingen, Washington**  
**City Council Meeting Minutes**

**Date: March 20, 2018**

**1. Call to Order**

Mayor Pro Tem Catherine Kiewit called meeting to order at 7:00 pm

Present: Mayor Barnes notified the Mayor Pro Tem that she would be late

City Administrator: Cindy Marbut

City Attorney: Chris Lanz

Councilmember(s): Phil Jones, Laura Mann, Catherine Kiewit, Ryan O'Connor and Izzy Schroder

Absent Councilmember(s):

Student Council: Chloe McLaughlin

**2. Public Comment:**

There was no public comment

Ken Parks, Reporter for the Enterprise News signed in as present at the meeting

**3. Bingen/White Salmon Police Report**

Mike Hepner, Police Chief, advised council and the public present that recent prowls and theft of cars have taken place and suggested locking vehicles.

**4. Late Changes to the Agenda-**

None

**5. Minutes of the Previous Meeting March 6, 2018 with corrections as follows:**

*Correction was made to statements under Underwood Packing Snow Load Discussion on page 2 to read: Bingen updated its Municipal Code in 2016 in regards to snow loads.*

*It was noted that 50 lbs. snow load is required for all buildings regardless of type of structure.*

*Councilmember Mann noted that the City would discuss further in executive session and no response would be given to Underwood Fruit this evening.*

*Correction was made to statement under Ken Alexander – Project Updates on page to separate and change the verbiage on his recommendation of underground utilities to read: **There was agreement by council to agree with Gray & Osborne to proceed on the Humboldt & Cherry St project without underground utilities.***

*Correction was made change verbiage under Chickens Discussion page 3 to read: **asked Alisa Garlington to speak on behalf of her request, she had nothing additional to provide.***

*Corrections was made to statement under Resolution Bridge Support Intent page 4 to read: in preparation of the Hood River Bridge replacement, and that the draft document came from the Port of Klickitat offices.*

There was discussion on the inclusion of the audience attendees to be included in the minutes by name. City Administrator, Cindy Marbut explained that if a citizen addressed the council then their names would be recorded as attendees and not everyone that attended the meetings signed in or wanted to as it was a choice they make. If a citizen signed in to speak or be heard on a specific subject then the documents become part of the official minutes and packets for that meeting. Chris Lanz, City Attorney agreed that there was no need to record every one present unless they requested to be part of the meeting.

***Motion to approve the minutes as amended was made by Councilmember Kiewit.***

SECOND: Councilmember Mann

VOTE: 5-0

YES: Councilmember(s): Jones, Mann, Kiewit, O'Connor and Schroder

NO: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

***\*Motion Passed Unanimously***

## **6. Garbage / Recycle Discussion**

The county had provided an email update to the committee providing information on the new signage that was installed by Public Works at the recycle center that included business hours and "No Scavenging". The bid for fencing and gating is moving forward, however the affordability may become an issue due to the costs. There was mention of split costs but nothing definitive was stated. The phone number listed on the new signage to call was that of the Bingen-White Salmon Police Dispatch for violators of the recycling center rules. The next meeting was to be determined at a later date.

***\*Discussion Only***

## **7. Phone System Upgrade – Discussion Radcomp Proposal**

Ryan Kreps, CEO of Radcomp addressed the council with an explanation of the proposal he had provided to the council on updating the SCADA systems and phone systems. He explained that the SCADA system was broke out into two (2) phases and needed to be completed prior to the phone upgrades. He explained in very technical terms about the service changes that needed to be done to back-up the current SCADA system. Originally the costs were included in the first phase, however subsequently removed due to the timing and details needed. The SCADA system upgrade was due to the emergency needs of the City. Ryan discussed the savings to the City by moving forward phase two (2) of SCADA and then updating the phones & internet systems. The City Administrator, was asked if there was funding in the budget for the project. An answer would be provided at next meeting. The project for phase two (2) would need to go out for professional bid. Chris Lanz, Attorney for the City expressed the importance of being

transparent in the selection process. The phone and internet system plans were discussed in lieu of phase two (2) of SCADA system being completed. The benefits of updating the phones would be increased customer service and the ability to retrieve messages, rolling phone calls, identification of callers and much more. The City currently has an outdated phone system.

***A motion was made by Councilmember Mann to put Phase Two (2) of the SCADA back up system, tower rental and internet service required for the backup out for RFP (request for proposal)***

SECOND: Councilmember O'Connor

VOTE: 5-0

YES: Councilmember(s): Jones, Mann, Kiewit, O'Connor and Schroder

NO: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

***\*Motion Passed Unanimously***

***A motion was made by Councilmember Schroder to accept Radcomp's proposal for phone upgrades once the ISP updates were completed with Phase Two (2) of the SCADA system by the successful bidder.***

SECOND: Councilmember Jones

VOTE: 5-0

YES: Councilmember(s): Jones, Mann, Kiewit, O'Connor and Schroder

NO: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

***\*Motion Passed Unanimously***

## **8. Chickens – Discussion**

Council reviewed and discussed the proposed Ordinance that Councilmember Kiewit and Councilmember O'Connor has drafted for the allowance of chickens in the city limits. There was much discussion on the subject including types of structures, building permits, review process, being good neighbors and language with other councilmembers, staff, mayor and citizens present. City Administrator, Cindy Marbut presented a form to serve as the application for approval of chickens. Both proposals were in draft form and will be updated and presented back to the council at the April 17, 2018 meeting, at which time there will also be a public hearing to allow for citizen comment on the subject.

***\*Discussion Only***

## **9. Old Business**

### **Grade Separation Project WSDOT –Review**

There was a brief discussion on the corrections that were made to the document that the Mayor was asked to sign by WSDOT on the Bingen Point Project.

***A motion to authorize the Mayor to sign the agreement without any further changes was made, by Councilmember Mann noting that WSDOT would notify when ready to receive document.***

SECOND: Councilmember Kiewit

VOTE: 5-0

YES: Councilmember(s): Jones, Mann, Kiewit, O'Connor and Schroder

NO: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

***\*Motion Passed Unanimously***

#### **10. Mayor's Update and Council Comments**

The Mayor attended a fund raiser event for Skyline Hospital and was fortunate to sit with State Representatives from our area. It was a successful event.

Mayor Barnes answered questions that were emailed to her by Councilmember Kiewit and discussed the replacement of the signage at the west end of the city by Sheriff Bob Songer.

The Mayor talked about the income survey results which engaged the council in conversation on the process, which lead to the request to have specific questions answered by the team lead on the survey. A letter of support was signed for WA. State Dept. of Commerce by the Mayor.

***\*Discussion Only***

#### **14. Staff and Committee Reports**

City Administrator asked the Council if the Enterprise has been established by Resolution as the newspaper of record. Further research would be done to confirm.

#### **15. Executive Session-**

Council adjourned at 10:10 pm. to a 10 min session to discuss potential litigation.

The Mayor re-opened the council meeting at 10:20 pm.

#### **15. Voucher Approval**

***A motion to pay the vouchers was made by Councilmember Mann in the amount of \$78,595.71***

001 General Fund	\$42,956.36
101 Street Fund	\$3,974.76
155 Street Const & Maint.	\$5,249.66
401 Water Fund	\$7,237.52
403 Sewer Fund	\$1,588.53
405 Treatment Plant	\$6,454.00
421 Capital Res.	\$11,138.87

SECOND: Councilmember Jones

VOTE: 5-0

YES: Councilmember(s): Jones, Mann, Kiewit, O'Connor and Schroder

NO: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

***\*Motion Passed Unanimously***

**Meeting Adjourned: 10:30 pm.**



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City Administrator, Cindy Marbut



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Mayor, City of Bingen, Betty Barnes

