



## Job Description

**Job Title:** Seasonal Part-time Maintenance Worker  
**Reports to:** Treatment Plant Manager  
**Salary Grade:** \$21.46 per hour (Step 1)

**Date:** February 2023  
**Department:** Treatment Plant  
**FLSA:** Non-Exempt  
No benefits  
**Category/Hours:** Seasonal/Part-time

### JOB SUMMARY:

The City of Bingen is seeking a Seasonal Part-time Maintenance Worker to work on a project at the Wastewater Treatment Plant. The primary objective is to clean and organize the Treatment Plant Garage, located at 202 E Marina Way in Bingen, Washington. Responsibilities include performing basic maintenance around the Wastewater Treatment Plant: landscaping and weed control of Treatment Plant property, sorting/organizing/disposing of items in the Treatment Plant garage and outbuildings, preparing and waxing floors, constructing and installing shelving, and assisting with the safety program item installation. The position is temporary, part-time, working 24 hours per week (Tuesday, Wednesday, Friday) and of limited duration of approximately 4 months.

### MINIMUM QUALIFICATIONS:

1. Must be 18 years or older.
2. High School Diploma or equivalent, which may include appropriate work experience to demonstrate a level of general knowledge and literacy sufficient to carry out the responsibilities of the position.

### ESSENTIAL FUNCTIONS:

- Assist the City of Bingen Wastewater treatment Plant team with functions including:
  - Washing/pressure washing outdoor surfaces
  - Removing vegetation
  - Sorting, organizing, and disposing of items in the WWTP garage and outbuildings
  - Constructing and installing shelving
  - Preparing and waxing floors
  - Assisting with safety program item installation
- Personal appearance must be clean and in the City-provided uniform.

### OTHER JOB DUTIES:

Perform other duties, responsibilities, and special projects as assigned.

### WORKING CONDITIONS:

Work is performed in a mixture of indoors and outdoors in all weather conditions. The worker will be required to carry a communication device, usually a cellular phone or radio. The worker may be required

to wear personal protective equipment in certain situations. Typically, the noise and odor levels in the work environment are moderate, however, there may be exposure to loud noises.

**KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS:**

1. Highly motivated and able to work independently, while being a team player.
2. Organized, efficient, and thorough with a positive attitude are key qualities for this role.
3. Ability to read, write, understand and verbally communicate in English.
4. Ability to recognize hazards and address them using proper procedures.
5. Experience in public works or a wastewater treatment plant is desirable.

**PHYSICAL REQUIREMENTS:**

In this role, the worker must have the physical ability to perform all essential job functions including:

1. Ability and stamina to stand, respond quickly, and walk for up to 3 hours at a time.
2. Ability to navigate on uneven, slippery, or wet surfaces.
3. Ability to hear, speak, and understand the spoken English word.
4. Ability to read and understand directions in English.
5. Ability to see and adjust focus at close and far distances and perceive depth and color.
6. Ability to lift or carry up to 50 pounds.
7. Ability to crouch, kneel, twist, stoop, reach, bend, pivot, climb, and/or work in tight or confined areas.
8. Ability and dexterity to push and pull with upper arms, forearms and hands.
9. Ability to hear alarms and audibly identify dangers or hazards.

**OTHER:**

1. Following an offer of employment and prior to starting work, individuals will be required to take and pass a pre-employment drug screen at no cost to the applicant.
2. This job description reflects general details necessary to describe the job's essential functions and level of knowledge and skill typically required. The job description should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, such as working in other areas to cover absences or relief, or to otherwise balance the workload.

**EMPLOYMENT TERM:**

The Seasonal Part-time Maintenance Worker is limited to six (6) months of employment per calendar year. The position is not part of the International Union of Operating Engineers, Local 701, and is not covered by or subject to the Collective Bargaining Agreement (CBA) in place with the City of Bingen.

***The City of Bingen is an equal opportunity employer and does not unlawfully discriminate based on any protected classes.***

*Requirements outlined in this job description may be subject to modification to reasonably accommodate individuals with disabilities who are otherwise qualified for employment in this position. This job description does not constitute an employment agreement between the City of Bingen and Employee and is subject to change as the needs of the City of Bingen and requirements of the job change.*

**TO APPLY:**

Submit a cover letter and a resume to City Hall at 112 N Ash, PO Box 607, Bingen, WA 98650, or by email to [administrator@bingenwashington.org](mailto:administrator@bingenwashington.org). The position will be open until filled. First round of review is Monday, March 6, 2023.

