#### **ORDINANCE NO. 2022-02-723**

# AN ORDINANCE AMENDING BINGEN MUNICIPAL CODE CHAPTER 2.36 CITY EMPLOYEES

WHEREAS, the Bingen City Council has reviewed Bingen Municipal Code
Chapter 2.36, City Employees and finds that it is inaccurate in its description of public vacation
and legal holidays; and

WHEREAS, the Bingen City Council has considered the amendment of BMC 2.36 in light of the new collective bargaining agreement between the City of Bingen and the International Union of Operating Engineers Local and has found that BMC Chapter 2.36 should be amended.

**NOW, THEREFORE**, the City Council of the City of Bingen do ordain as follows:

**Section 1.** 2.36.10 of the Bingen Municipal Code (BMC) is incorporated here by reference and by such reference set forth at full length.

**Section 2.** Chapter 2.36.10 as currently written is repealed and hereafter shall read as follows:

- A. Vacation. The following vacation regulations shall apply relating to the city's regular employees:
  - 1. All regular employees who have completed six (6) to sixty (60) months of employment will accrue 6.67 hours of vacation per month for an annual total of eighty (80) hours of paid vacation.
  - 2. All regular employees who have completed sixty (60) to one hundred twenty (120) months of employment will accrue 10 hours of vacation per month for an annual total of one hundred twenty (120) hours of paid vacation.
  - 3. All regular employees who have completed one hundred twenty (120) to two hundred sixteen (216) months of employment will accrue 13.33 hours of vacation per month for an annual total of one hundred sixty (160) hours of paid vacation.

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- 4. All regular employees who have completed two hundred sixteen (216) months of employment and more will accrue 16.67 hours of vacation per month for an annual total of two hundred (200) hours of paid vacation.
- 5. A "week's vacation" is defined as five working days or forty hours per week, whichever is greater.
- 6. Current annual accrued vacation shall be taken by the regular employees in the calendar year following the accrued vacation.
- 7. All vacations by regular employees shall be scheduled on or before but not later than August 1<sup>st</sup> of each calendar year in order to expedite a regular and uniform type scheduling program.
- 8. Any employee quitting employment or voluntarily leaving employment during his/her second year of service shall receive vacation pay prorated upon one week's pay; after his second year, vacation pay is prorated as provided above.
- B. Sick Leave. Sick leave shall be granted to a regular employee on the basis of one day per month per year; provided, however, that sick leave shall not be on an accrued basis but shall be on a per year basis only and such accrual per month shall terminate at the end of each calendar year.
- C. Legal Holidays. The following days have been designated by the city as legal holidays:
  - 1. New Year's Day;
  - 2. Martin Luther King Jr. Day;
  - 3. President's Day;
  - 4. Memorial Day;
  - 5. Juneteenth;
  - 6. Fourth of July;
  - 7. Labor Day;
  - 8. Veterans Day;
  - 9. Thanksgiving Day;

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- 10. Day after Thanksgiving;
- 11. Christmas Day;
- 12. Two floating holidays

(Ord. 292, 1980: Ord. 129, 1957; Ord. 723 §2, 2022).

# PASSED BY THE CITY COUNCIL OF THE CITY OF BINGEN, and

effective five (5) days after the first date of posting or publication.

**DATED** this 1<sup>st</sup> day of February, 2022.

ATTEST:

Mayor Catherine Kiewit

Krista Loney, City Administrator

Approved as to form only:

Christopher R. Lanz

City Attorney

#### **BINGEN MUNICIPAL CODE**

Chapter 2.36

#### **CITY EMPLOYEES**

## **Sections:**

2.36.010	Vacation – Sick leave – Legal holidays.
2.36.020	Retirement system – Adopted.
2.36.030	Retirement system – Number of members.
2.36.040	Retirement system – Evidence of election.
2.36.050	Retirement system – Prior service credit.
2.36.060	Retirement system – Social security coverage.

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2.36.070 Retirement system – Basis for contribution.

## 2.36.010 Vacation – Sick leave – Legal holidays.

- A. Vacation. The following vacation regulations shall apply relating to the city's regular employees:
  - 1. All regular employees who have completed one full year of continuous service shall be permitted and granted one week of vacation with pay.
  - 2. All regular employees who have been employed for a period of three years shall be permitted and granted two weeks' vacation with pay.
  - 3. All regular employees who have completed five years of service shall be permitted and granted three weeks' vacation with pay.
  - 4. All regular employees who have completed fifteen years or more of service shall be permitted and granted four weeks' vacation with pay.
  - 5. A "week's vacation" is defined as five working days or forty hours per week, whichever is greater.
  - 6. Current annual accrued vacation shall be taken by the regular employees in the calendar year following the accrued vacation.
  - 7. All vacations by regular employees shall be scheduled on or before but not later than August 1<sup>st</sup> of each calendar year in order to expedite a regular and uniform type scheduling program.
  - 8. Any employee quitting employment or voluntarily leaving employment during his/her second year of service shall receive vacation pay prorated upon one week's pay; after his second year, vacation pay is prorated as provided above.
- B. Sick Leave. Sick leave shall be granted to a regular employee on the bsis of one day per month per year; provided, however, that sick leave shall not be on an accrued basis but shall be on a per year basis only and such accrual per month shall terminate at the end of each calendar year.
- C. Legal Holidays. The following days have been designated by the city as legal holidays:
  - 1. New Year's Day;
  - 2. Washington's Birthday;
  - 3. Memorial Day;

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- 4. Fourth of July;
- 5. Labor Day;
- 6. Veterans Day;
- 7. Thanksgiving Day;
- 8. Day after Thanksgiving;
- 9. Christmas Day;
- 10. Columbus Day;
- 11. One floating holiday.

(Ord. 292, 1980: Ord. 129, 1957).