



CITY OF BINGEN MEMORANDUM

TO: Betty J. Barnes, Mayor and City Council Members

FROM: Jan Brending, City Administrator

DATE: June 1, 2017

SUBJECT: 2017 Budget Amendment #2

Attached is the line item budget, overhead cost allocation and the budget ordinance.

Ending Cash Balances

Ending cash balances are adjusted based on changes to revenues and expenditures.

General Fund

Revenue

Taxes – Utility Taxes – Gas (page 1) is increased based on the first two quarterly revenue, this year's revenue is higher than last year.

Licenses & Permits – Building Permits (page 1) is increased based on currently building permit activity this year.

State Generated Revenues – Marijuana Enforcement (page 1) is decreased based on the first quarterly payment. These amounts have been difficult to project as they have fluctuated each year based on legislative actions.

Charges for Services – Deferred Prosecution Adm (page 2) is increased based on current revenue.

Charges for Services – Other Word Processing (page 2) is increased based on current revenue.

Fines & Forfeitures – DWI (page 2) is increased based on current revenue.

Miscellaneous Revenues – Investment Interest (page 3) is increased based on current revenue and investment rates in the state pool.

Miscellaneous Revenues – Miscellaneous Revenue (page 3) is increased based on current revenue.

Interfund Transfers (page 3) are adjusted based on the overhead cost allocation adjustment (which is adjusted based on changes to the operations & maintenance budgets).

Expenditures

Judicial – Municipal Court – Miscellaneous (page 4) is eliminated. I believe this was entered incorrectly when developing the original budget for 2017 and the error was not caught until now.

Central Services – Insurance (page 5) is increased based on actual costs.

Protective Inspections (Building Official Services) – Repairs & Maintenance (page 6) is increased based on actual cost of BIAS maintenance agreement for permitting software.

Protective Inspections (Building Official Services) – Miscellaneous (page 6) is increased based on actual expenditures.

Animal Control Services (page 7) a number of line items are increased based on actual and projected costs for starting up the department including purchase and installation of computer and software. The Animal Control – Impound line item is decreased as those costs are associated with having to use another facility for impound purposes.

Park Facilities – Repairs & Maintenance (page 8) is increased to cover tree maintenance and camera electrical work related to the park.

Street Fund

Revenue

Miscellaneous Revenues – Investment Interest (page 10) is increased based on current revenue and investment rate in the state pool.

Expenditures

Streets – Maintenance – Supplies (page 11) is increased based on supplies necessary to address winter equipment breakdowns.

Streets – Maintenance – Fuel Consumed (page 11) is increased based on additional fuel used for winter equipment.

Streets – Maintenance – Small Tools (page 11) is increased based on equipment necessary to address winter equipment breakdowns.

Streets – Maintenance – Miscellaneous (page 11) is increased based on actual costs – dues to participate in the Transportation Council.

Interfund Transfers (page 11) is adjusted based on overhead cost allocation adjustment (which is adjusted based on changes to the operations & maintenance budgets).

Street Construction & Maintenance Fund

Revenue

Miscellaneous Revenues – Investment Interest (page 19) is increased based on current investment rate in state pool.

Expenditures

Streets – Maintenance – Intergovernmental Professional Services (page 19) is increased on based on actual expenditures – WSDOT agreement related to prior chip seal and crosswalk project in Bingen.

Park Construction & Maintenance Fund

Revenue

Miscellaneous Revenues – Investment Interest (page 23) is increased based on current investment rate in state pool.

Water Fund

Revenue

Miscellaneous Revenues – Investment Interest (page 25) is increased based on current investment rate in state pool.

Miscellaneous Revenues – Miscellaneous Revenue (page 25) is increased based on actual revenue.

Expenditures

Interfund Transfers (page 26) is adjusted based on overhead cost allocation adjustment (which is adjusted based on changes to the operations & maintenance budgets).

Sewer Fund

Expenditures

Interfund Transfers (page 28) is adjusted based on overhead cost allocation adjustment (which is adjusted based on changes to the operations & maintenance budgets).

Treatment Plant Fund

Expenditures

Interfund Transfers (page 30) is adjusted based on overhead cost allocation adjustment (which is adjusted based on changes to the operations & maintenance budgets).

Drinking Water State Revolving Fund Loan

Revenue

Miscellaneous Revenues – Investment Interest (page 38) is adjusted based on current investment rate in state pool.

Treatment Plant Improvement Fund

Revenue

Miscellaneous Revenues – Investment Interest (page 45) is adjusted based on current investment rate in state pool.