

BINGEN MUNICIPAL CODE

Chapter 3.16

BIDDING PROCEDURE

Sections:

- 3.16.010 Bids required when – Notice.
- 3.16.020 Contract letting – Re-advertising for bids.
- 3.16.030 Purchase limit – Bid exceptions.

3.16.010 Bid required when – Notice.

The city may construct any public work improvement by contract or day labor without calling for bids therefore whenever the estimated cost of materials, supplies and equipment will not exceed the sum of fifteen thousand dollars. Whenever the cost of the public work or improvement, including materials, supplies and equipment, will exceed fifteen thousand dollars, the same shall be done by contract. All such contracts shall be let at public bidding upon posting notice calling for sealed bids upon the work. The notice thereof shall be posted in a public place in the city and by publication in the official newspaper once each week for two consecutive weeks before the date fixed for opening the bids. The notice shall generally state the nature of the work to be done that plan and specifications therefore shall then be on file in the city or town hall for public inspections, and require that bids be sealed and filed with the council within the time specified therein. Each bid shall be accompanied by a bid proposal deposit in the form of a cashier's check, postal money order, or surety bond to the council for a sum of not less than five percent of the amount of the bid, and no bid shall be considered unless accompanied by such bid proposal deposit. (Ord. 361 §1, 1987).

3.16.020 Contract letting – Re-advertising for bids.

The city council shall let the contract to the lowest responsible bidder or shall have power by resolution to reject any or all bids and to make further calls for bids in the same manner as the original call. When the contract is let than all bid proposal deposits shall be returned to the bidders except that of the successful bidder which shall be retained until a contract is entered into and a bond to perform the work furnished, with surety satisfactory to the council, in the full amount of the contract price. If the bidder fails to enter into the contract in accordance with this bid and furnish a bond within ten days from the date at which he is notified that he is the successful bidder, the check or postal money order and the amount thereof shall be forfeited to the council, or the council shall recover the amount of the surety bond. If no bid is received on the first call the council may re-advertise and make a second call, or may enter into a contract without any further call or may purchase the supplies, material or equipment and perform the work or improvement by day labor. (Ord. 361 §2, 1987).

3.16.030 Purchase limit – Bid exception.

Any purchase of supplies, material, equipment or services other than professional services, except for public work or improvement, where the cost thereof exceeds two thousand dollars shall be made upon call for bids; provided, that the limitations herein shall not apply to any purchases of materials at auctions conducted by the government of the United States, any agency thereof or by the state of Washington or a political subdivision thereof. Advertisement and competitive bidding may be dispensed with for purchases between two thousand and four thousand dollars, if the city council authorizes by resolution a procedure for securing telephone and/or written quotations from enough vendors to assure establishment of a competitive price and for awarding the contract for purchase of materials, equipment or services to the lowest responsible bidder. (Ord. 361 §3, 1987).