



**CITY OF BINGEN
MEMORANDUM**

TO: Betty J. Barnes, Mayor and City Council Members
FROM: Jan Breeding, City Administrator
DATE: January 25, 2016
SUBJECT: Proposed 2016 Budget Amendments

Attached are the following 2016 budget amendments documents:

1. Line item budget
2. Revised overhead cost allocation
3. Proposed Ordinance 2016-04-660

The budget amendment updates all beginning cash balances based on actual ending balances for 2015. Ending cash balances are also adjusted. These adjustments are not spelled out in detail below.

001 General Fund

Page 1, State Generated Revenues: The Department of Ecology grant for finishing up the Shoreline Management Program is added.

Page 6, Protective Inspections (Building Inspections): “Repairs and Maintenance” is adjusted to actual.

Page 7, Animal Control Services: Costs are adjusted based on hiring an animal control officer and contracting with Hood River County for impoundment services.

Page 7, Community Services: Costs for the Chamber of Commerce dues are adjusted to actual.

Page 7, Planning & Community Development: Costs are added in for finishing up the Shoreline Management Program (The Watershed Company) and for advertising costs.

104 Community Development Fund

Page 12, Capital Expenditures: Estimated costs for the donor signage is added. The estimated costs are \$7,394 less \$3,250 in donations that is accounted for in 305, Park Construction & Maintenance Fund.

155 Street Construction and Maintenance Fund

Page 19, Streets – Maintenance: Funds are added for the remainder of the WSDOT contract for crosswalks on Highway 14 (side streets).

305 Park Construction and Maintenance Fund

Page 23, Misc Revenues: Funds are added in for final donation (not yet received) for donor signage.

Page 24, Capital Expenditures: Estimated costs for donor signage is added. The full cost is \$7,394 less the amount budgeted in Community Development Fund (\$4,144) based on \$3,250 donations.

421 Water Construction and Maintenance Fund

Page 38, Non-Revenues: Final loan proceeds from DWSRF loan (expenditures occurred in 2015 – closeout occurs in 2016).

423 Sewer Construction and Maintenance Fund

Page 41, Capital Expenditures: Added final costs for finishing wastewater plan (Gray & Osborne contract).

425 Treatment Plant Improvement Fund

Page 44, Sewer: Added final costs for finishing wastewater plan (Gray & Osborne contract).

The budget amendment includes updating the overhead cost allocation based on the current policy.

The proposed amendments are on the February 2nd agenda.