

## **RESOLUTION NO. 2022-001**

### **A RESOLUTION OF THE CITY OF BINGEN ESTABLISHING A PUBLIC RECORDS ACT POLICY**

**WHEREAS**, the City of Bingen is committed to transparent government as the law allows. This Public Records Policy and Procedure is intended to facilitate public access to records and to minimize confusion or misunderstanding about the records request process; and

**WHEREAS**, the City of Bingen is required by RCW 42.45.100 to adopt and enforce reasonable rules and regulations consistent with the intent of the Washington State Public Records Act (PRA), referenced in RCW Chapter 42.56 and Model Rules of WAC 44-14; and


**WHEREAS**, the City of Bingen is required to provide access to public records, protect public records from damage and disorganization and to prevent excessive interference with other essential functions of the City; and

**WHEREAS**, the City of Bingen is required to protect certain public records from disclosure subject to various legal exemptions; and

**WHEREAS**, the City of Bingen finds that maintaining an index as provided for in RCW 42.56.070(3) for use by the public would be unduly burdensome and would interfere with agency operations given the high volume, various locations and types of public records received, generated and otherwise acquired by the city

**NOW THEREFORE, BE IT HEREBY RESOLVED THAT CITY OF BINGEN ADOPTS  
A PUBLIC RECORDS POLICY AND PROCEDURES ATTACHED.**

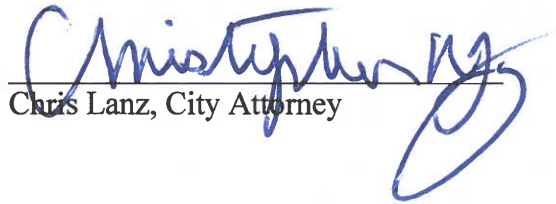
**ADOPTED** by the City Council of the City of Bingen, Washington, and **APPROVED** by its Mayor Pro Tempore, at a regularly scheduled open public meeting thereof this 1st day of February, 2022.

  
Joseph O'Sullivan, Mayor Pro Tempore

Attest:

  
Krista Loney, City Administrator

Approved as to Form:

  
Chris Lanz, City Attorney