

BINGEN CITY COUNCIL MINUTES

DRAFT – June 1, 2021

Meeting Via Teleconference - Audio Recorded

The meeting was called to order by Mayor Pro Tempore Catherine Kiewit at 7:00 pm. Council members present: Phil Jones, Isolde Schroder, Ryan O'Connor, and Joseph O'Sullivan. Absent: Mayor Betty J. Barnes, Police Chief Mike Hepner. Staff present: Clerk Cheyenne Pantoja Wright, Public Works Superintendent David Spratt, City Attorney Christopher R Lanz. Audience Present:

Minutes of May 18, 2021 Regular Council Meeting

Council member Schroder made a motion to approve the minutes from the May 18, 2021 regularly scheduled City Council meeting. Council member Jones seconded the motion and it passed with the following votes: Kiewit – aye, Jones – aye, Schroder – aye, O'Sullivan – aye, O'Connor – abstain.

WA 2021 Regional Home Repair Program – Letter of Commitment and Support

Council member Jones made a motion to approve the WA 2021 Regional Home Repair Program – Letter of Commitment and Support. Council member O'Sullivan seconded the motion and it passed unanimously.

Public Hearing – Resolution 2021-004 Six Year Transportation Improvement Plan (STIP)

Mayor Pro Tempore Kiewit opened the public hearing.

Council member Schroder (street & parks committee) asked what the review schedule was for the STIP.

Public Works Superintendent Spratt said it was an annual planning document, to be reviewed every year.

Mayor Pro Tempore Kiewit noted the importance of the STIP as a tool for funding street projects. She asked if the street committee had reviewed the plan.

Clerk Pantoja Wright said yes, the street committee had reviewed the plan as noted in the council packet email, and that the plan had also been discussed at the previous council meeting.

Council member O'Connor asked if the quiet zone should be included in the STIP.

Mayor Pro Tempore Kiewit directed Public Works Superintendent Spratt to check into including the quiet zone efforts in the STIP.

Resolution 2021-004 Six Year Transportation Improvement Plan (STIP)

Council member O'Sullivan made a motion to approve Resolution 2021-004 Six Year Transportation Improvement Plan (STIP). Council member Schroder seconded the motion and it passed unanimously.

2020 Annual Report

Clerk Pantoja Wright said the report had been submitted on time, but that Springbrook Express had changed their assistance procedures and would be reviewing after submittal. She said she would be bringing the report to the budget committee next week and asked for the report to be tabled so the committee could review first.

Council member Kiewit made a motion to table the 2020 annual report to the meeting of June 15, 2021 pending budget committee review. Council member Jones seconded the motion and it passed unanimously.

Public Hearing – Ordinance 2021-03-714 Amending the 2021 Budget

Mayor Pro Tempore Kiewit opened the public hearing.

Clerk Pantoja Wright said the amendment addressed the addition of the Wastewater Treatment Plant Manager In-Training position from May-Dec 2021, the TIB funds coming in for the Humboldt Street Project, payroll splits for the Public Works Department, and the beginning balances for each fund. She said the budget committee had reviewed and supported the amendment as presented.

Ordinance 2021-03-714 Amending the 2021 Budget

Council member Jones made a motion to approve Ordinance 2021-03-714 Amending the 2021 Budget. Council member Kiewit seconded the motion and it passed unanimously.

Project Estimate #10 Wastewater Facilities Improvements – TEK Construction

The estimate number was corrected from #9 to #10.

Council member O'Connor made a motion to approve Project Estimate #10 Wastewater Facilities Improvements – TEK Construction. Council member Schroder seconded the motion and it passed unanimously.

Old Business

SR 14 Roundabout Discussion

Mayor Pro Tempore Kiewit postponed the discussion but said Mayor Barnes had contacted SDS Lumber Company regarding equipment to be used as an installation in the roundabout.

The council discussed looking at available equipment at SDS Lumber Company.

Mayor Pro Tempore Kiewit said she would have an update at the next meeting.

Staff Report

Clerk Pantoja Wright said City Hall staff was continuing to prepare for the upcoming audit. She said she and Public Works Superintendent Spratt had volunteered for the community clean up on May 21 and 22, 2021.

Public Works Superintendent Spratt noted the fire department would be participating in a reverse parade to celebrate the graduating seniors at Columbia High School and said the annual 4th of July fireworks event at the Port of Klickitat was being planned for this year provided that the fire department was in support. He asked council if there were any concerns about holding the event this year.

There was a consensus that the fireworks event was beneficial for the community and helped keep fire danger to a minimum.

Voucher Approval

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date June 1, 2021.

The council by unanimous vote does approve for payment the following list:

Payroll Checks 22346-22351 and Payroll EFT (Dated 5/28/2021) totaling \$35,528.15 General Fund - \$14,744.20, Street Fund - \$4,948.43, Water Fund - \$3,416.44, Sewer Fund - \$629.84, Treatment Plant Fund - \$11,789.24.

Motion: O'Connor

Second: Jones

Checks 22352-22376 and EFT (Dated 6/1/2021) totaling \$64,731.95. General Fund - \$34,634.21, Street Fund - \$3,697.18, Water Fund - \$18,136.83, Sewer Fund - \$1,063.59, Treatment Plant Fund - \$7,200.14.

Motion: Jones

Second: O'Sullivan

The council adjourned at 7:35 pm.

City Clerk

Mayor