



**COMPLETE AND RETURN THIS FORM TO
ENROLL IN AUTOMATIC PAYMENTS!**

The City of Bingen offers an automatic payment service that pays your bill directly from your bank account. There is no cost for this service. **To enroll, simply complete and return this form & include a voided check, for account verification.**

You will continue to receive a monthly bill for your records showing the amount to be deducted.

Return completed form by the 15th of any month to begin automatic payments that month. Your bill will state "Paid by EFT" when it is in effect. Call (509) 493-2122 with any questions.

Withdrawal will continue monthly until requested to stop

Customers with a past due balance, please note that ACH payments pay the balance in full.

Please note: if there are insufficient funds in your bank account when the bank draft is executed, your City of Bingen utility account will be treated as though you had written a check that had been returned for insufficient funds. A bank fee will be assessed and you must provide payment in full by cash or money order. A second instance of insufficient funds will result in withdrawal of our direct payment services for your account(s).

Authorization Agreement for Direct Debit Payments (ACH Debits)

I hereby authorize the City of Bingen, hereinafter to initiate debit entries to my account indicated below at the depository financial institution named below. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law.

Bank Name: _____ Bank Location: _____

Branch Mailing Address: _____

Branch Phone #: _____ Account Type: _____ Checking _____ Savings

Bank Routing #: _____ Bank Account #: _____

Please attach a voided check for verification of routing and account numbers (do not use numbers from a deposit slip or attach a deposit slip).

Print Name: _____ Utility Account #: _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Signature _____ Date: _____