



PARK USE PERMIT APPLICATION

Dates of Event _____ Time of Event _____

Set Up Date & Time _____ Take Down Date & Time _____

Person in Charge _____ Phone _____

Mailing Address _____ City, State, Zip _____

Sponsoring Agency _____ Phone _____

Mailing Address _____ City, State, Zip _____

Type of Event Party Wedding Festival Other _____

Estimated # of Attendees _____ Approximate Number of Vendors Expected _____

Animal Attractions Yes No Describe _____

Locate Required (stakes, tent poles, etc) Yes No Vehicles to be Driven on Grass Yes No

Use of Electricity Requested Yes No Alcohol to be Served Yes No

Use of Water Requested Yes No Fencing to be Erected Yes No

Reservation Deposit

0-100 Attendees	\$100	refundable
101+ Attendees	\$500	refundable

Utility and Use Fees

Electricity Use	\$50	non-refundable
Water Use	\$50	non-refundable
Animal Attractions	\$100	non-refundable
Driving on Grass	\$50	non-refundable

Total Fees:	_____ refundable	_____ non-refundable
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Applicant Signature

Date Submitted

____ I have received a copy of BMC 9.24.030 and agree to pay the required deposits

____ I have signed and accept the Park Use Agreement and agree to the terms listed therein



PARK USE PERMIT AGREEMENT

All Applicants

- ☐ My application is accurate to the best of my knowledge
- ☐ I understand my reservation deposit may be forfeit if damages are incurred
- ☐ I understand it is my responsibility to pay for any damages caused by my event beyond my reservation deposit
- ☐ I understand I must provide 1 dumpster for every 10 vendors or 200 attendees if no vendors
- ☐ I understand I must provide 1 portable restroom for every 100 attendees above 200 attendees
- ☐ I understand I must provide 1 portable handwash station for every 100 attendees above 200 attendees
- ☐ I understand leaving trash in City receptacles or on the ground is not allowed
- ☐ I understand if my event will have dumpsters, portable restrooms or handwash stations, vendors, animal attractions, I must provide an event map
- ☐ I understand that if I want to drive any vehicle onto the park I must pay a fee and get approval from the superintendent of Public Works
- ☐ I understand that if I want to use water from a spigot at the park I must pay a fee and obtain approval
- ☐ I understand that if I was to use electricity at the park I must pay a fee and obtain approval

Utility Applicants

- ☐ I understand plugging multiple power strips together consecutively is not allowed
- ☐ I understand I must monitor connections to electrical outlets
- ☐ I understand wasting water from a City spigot is not allowed
- ☐ I understand selling water collected from City spigots is not allowed
- ☐ I understand I must monitor connections to water spigots

Animal Attraction Applicants

- ☐ I understand that any feed must be certified weed-free
- ☐ I understand that I am responsible for cleaning up any animal waste during and after the event
- ☐ I understand that animals must be kept under the control of their handler at all times

Alcohol Applicants

- ☐ I understand I must obtain necessary permits from the Washington State Liquor & Cannabis Board
- ☐ I understand that I am responsible for submitting a security plan for review by the Chief of Police
- ☐ I understand that I am responsible for coordinating and providing for adequate event security

Applicants for Events with 200+ Attendees

- ☐ I understand I must provide an event map and proof of insurance
- ☐ I understand I must provide a written plan for sanitation, garbage, parking, and security

Applicant Signature

Date Submitted



I personally, and if applicable the organization, further agree to protect, indemnify, and hold harmless the City of Bingen and any of its representatives, officers and employees from any liability, damages, actions, or rights of action, directly or indirectly arising out of the use of the City of Bingen's Daubenspeck Park by the applicant, the applicant's invitees, event participants, spectators or any others in the park because of the applicant or event specified in this application. In the event such a suit or action is brought, I personally, and if applicable the organization, further agree to pay all fees and costs attendant to such protection, indemnification or holding harmless. I personally, and if applicable the organization, agree to pay any costs and fees attendant to enforcing any provisions of this agreement.

If signing as a representative of an organization, I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and accurate and that the organization has duly authorized me to bind the organization to the terms and conditions of this agreement.

Applicant Signature

Signed at _____, on the ____ day of _____, 202__.