

# BINGEN CITY COUNCIL MINUTES

July 7, 2009

The meeting was called to order by Mayor Brian Prigel at 7:00 p.m. Council members present: Betty Barnes, Sandi Dickey, Clinton Bryan, Laura Mann. Council members absent: Terry Trantow. City Administrator Jan Brending and Attorney Tad Connors were present. Audience: Bruce Brending, Jesse Burkhardt, Rick McComas.

## **Public Comment**

### ***Jesse Burkhardt, The Enterprise***

Jesse Burkhardt said that garbage from the recycling center is spreading due to the wind. He asked if fencing the property would help keep the garbage controlled.

Brian Prigel said the city will look into the issue.

## **Approval of Minutes – June 16, 2009**

Laura Mann moved to approve the minutes of the June 16, 2009 city council meeting. Sandi Dickey seconded the motion and it was unanimously approved.

## **Proposed Interlocal Agreement – Assistance to City of White Salmon for Grant/Contract Administration**

Mayor Dave Poucher, White Salmon, said he wanted to provide clarification on what the City of White Salmon is asking Jan Brending to do. He said he does not expect the work to be a lot of hours and that the work be done at Jan Brending's convenience. Poucher said the city has several grants and that the record keeping for the grants and contracts is a big job. He said the employees have no experience and Brending has the expertise to help and train.

Brian Prigel said he was approached by David Poucher about the proposal and thinks it is a good idea to help out our neighbors. He said Bingen has helped out White Salmon in the past.

Jan Brending explained that she would be working with the White Salmon administrative employees to help them set up their files and reimbursement requests but that the employees would be doing the bulk of work with oversight by Brending. She said she anticipates that through the life of the agreement the work would average approximately 3 hours of work each week with a little more work at the beginning of the process and at the end when closing out the contracts and grants.

Betty Barnes said the city should be honored that Jan Brending's services are requested. She said she did hear some concerns from the public that if Bingen could loan out some of its staff then there made not be a need for 2 full-time employees in city hall. Barnes said because the hours are limited that she does not feel that is an issue. She said that the revenue will also help out with Bingen's funding.

Dave Poucher noted that the funding from White Salmon will come from the grants.

Sandi Dickey said she agrees with Betty Barnes.

Clinton Brian said it sounds like a good proposal.

Betty Barnes asked if White Salmon would pay overtime if Jan Brending has to work more than 40 hours in a week.

Dave Poucher said yes.

Brian Prigel and Tad Connors said that work should be prioritized so that Bingen's work is accomplished first and no overtime hours incurred.

Clinton Bryan said he agrees with that.

Betty Barnes moved to approve the interlocal agreement with White Salmon providing assistance in grant and contract administration. Sandi Dickey seconded the motion and it was unanimously passed.

### **Public Hearing – 2009 Budget Amendments**

Jan Brending reviewed the proposed budget amendments. She said investment interest revenues have been adjusted to reflect declining receipts and expenditures have been adjusted to reflect authorizations made by the city council.

Laura Mann moved to approve Ordinance 2009-06-560, amending the 2009 budget. Betty Barnes seconded the motion and it was unanimously passed.

### **Depot Street Sewer Line – 50 Foot Segment Replacement – Request to Hire Engineer and Put Project Out to Bid through Small Works Roster Process**

Jan Brending reviewed the development that is proposed by Columbia Star LLC (Tom Reser). She said that Tom Reser has identified a segment of the Depot Street Sewer Line replacement that he would like to see completed in conjunction with his project. Brending said Frank Childs has done preliminary engineering on the City's sewer line and is also Reser's engineer. She said a 50 foot section of sewer line and two manholes have been identified that could be installed without hooking up to the main line at this time. Brending said this would allow Reser to move ahead with his development and the city would not have to tear up concrete and/or asphalt when the sewer line was replaced.

Brian Prigel provided some background information on both the city's sewer line project and the Reser project.

Jan Brending said she is requesting authorization to enter into a contract with Pioneer Engineering so that plans and specifications can be drawn up to go out to bid through the city's small works roster process. She said the contract with Pioneer Engineering would also cover construction engineering and inspection costs. Brending recommended funding come from the city's sewer construction and maintenance budget in the amount of \$50,000.

City council members discussed the project and recognized that it is not known whether or not Reser will receive approval for his project. There was consensus that if Reser's project was to move ahead it would be appropriate timing for the city to install the 50 foot segment of new sewer line.

Laura Mann moved to authorize the mayor to sign a contract with Pioneer Engineering to develop plans and specifications to go out to bid through the city's small works roster process for the installation of a 50 foot section of 18 inch sewer line and 2 manholes. Clinton Bryan seconded the motion. The motion carried with the following vote: Barnes – Aye, Bryan – Aye, Dickey – Abstain, Mann – Aye, Trantow – Absent.

### ***Rick McComas, Klickitat County Sheriff (4<sup>th</sup> of July Discussion)***

Rick McComas introduced himself to the city council. He said he maintains close contact with Chief Brending and feels that things have been going well.

Laura Mann asked about the staffing levels at the Sheriff's department.

Rick McComas said the county is short staffed also and has a couple of openings. He said it is hard to compete with other departments.

Betty Barnes thanked McComas for the reserve officers who assisted with the 4<sup>th</sup> of July event at the Port. She asked McComas if he had any reports regarding the information.

McComas said he did not have any information.

Bruce Brending reported that the 4<sup>th</sup> of July went fairly well.

Jan Brending said she does not believe there were any fires at the Port this year and that David Spratt reported there were fewer vehicles coming into the site.

Betty Barnes said she had one concern which is that there was no lighting at the checkpoint and it was difficult to see the officers when people were exiting the Port. She suggested the checkpoint could be better lit next year.

Betty Barnes said the porta-potties were located at the far end of the event site so that individuals had to cross the "launching" area to get to the porta-potties. She suggested that at least one of the porta-potties be located on the west side.

Brian Prigel said he noticed two motorcycle cops on Highway 14 kicking rocks off the road.

Bruce Brending said they were likely Washington State Patrol.

Betty Barnes said she had a concern about the Indians located at intersections trying to guide people to their locations. She said kids were jumping out into the intersections. Barnes said that in addition sidewalks were being blocked, signage located in inappropriate locations and there was littering.

Jan Brending suggested that a letter be written to the Yakama Nation letting them know what the city's requirements for signage are and making some suggestions about issues that have come up. It was suggested that a possible location for Indian fireworks stands might be the fish processing site off of Highway 14.

Laura Mann said she feels that sometimes communication can a long way.

### **Mayor's Update and Council Comments**

#### ***Wilcox and Flegel***

Brian Prigel asked if Wilcox & Flegel has a permit for demolishing the canopy and pulling the pumps out of the old Garwood Oil site.

Jan Brending said no. She said she will call the company and ask them to obtain a permit.

#### ***Maple Street Lighting***

Council members asked if the lighting on South Maple Street has been fixed. Jan Brending said she is waiting on a quote from Coburn Electric. She said she will follow up on the issue.

#### ***Daubenspeck Park Watering***

Council members asked if the park is being watered because there are brown spots. Jan Brending said she will follow up with the public works department. She said she suspects there are areas in the park that is not getting enough water because of sprinkler locations. Brending said she will check with David Spratt to see what can be done.

#### ***Interlocal Agreement with White Salmon for Water***

Laura Mann asked what has happened with the proposal for the interlocal agreement with White Salmon in which Bingen will provide water and water connections to White Salmon.

Jan Brending said the interlocal agreement will be on White Salmon's July 15<sup>th</sup> agenda and then on Bingen's July 21 agenda.

#### ***Sidewalks***

Laura Mann said she would like to commend David Spratt and Jay Hicks on the way the sidewalks look.

It was noted that Windermere did some work on the sidewalks during their community service day and that White Salmon mowed the edges of the highway.

### **Vouchers**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date July 7, 2009. The council by unanimous vote does approve for payment the following list: checks 11334 - 11374 totaling \$80053.57. Current - \$70488.44; Street - \$2344.5; Water - \$3056.82; Sewer - \$492.87; Treatment Plant - \$3670.94.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date July 7, 2009. The council by unanimous vote does approve for payment the following list: payroll checks 11320 -11330 totaling \$18685.86. Current - \$7889.89; Street - \$1997.72; Water - \$2830.84; Sewer - \$748.49; Bingen Treatment Plant - \$5218.92.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date July 7, 2009. The council by unanimous vote does approve for payment the following list: checks 11331 - 11333 totaling \$1870.42. Current - \$1870.42.

At 8:15 p.m. the city council adjourned.