



CITY OF BINGEN

**APPLICATION AND PERMIT FOR USE OF
BINGEN PUBLIC FACILITIES**

Pursuant to the City of Bingen’s Public Facility Rental Policy,

I (agency and/or individual’s name) _____

Hereby enter into an agreement with City of Bingen for the use of the following facility

Park Meeting Room

Month _____ Day _____ Year _____

For (type of activity): _____

Estimated number of participants: _____

Event time – From: _____ To: _____ (includes set-up & clean-up times)

Renter agrees to the following terms and conditions:

1. Pay \$100.00 deposit.
2. Inspect facility before use and inspect, clean-up and secure facility after rental use.
3. If keys are needed, I will pick them up prior to 4:30 p.m. the day before rental use, and Fridays prior to 4:30 p.m. for weekend use. At this time I will take a facility use tour.
4. Pay or provide for any damages. If keys are lost, the renter will be charged \$200 for replacing the locks on the facility.
5. Provide supervision, crowd controls, and adherence to city’s policy on smoking, food and beverage consumption in designated areas only.
6. No alcoholic beverages, smoking, illegal drugs or open flames (open flames include but are not limited to candles and sterno) inside buildings.
7. Any appliance that is used in the facility must meet UL compliance.
6. I have been properly authorized to make this application by the above organization and agree to be bound by the regulations, policies and fee schedules as described in the regulations governing the use of the City of Bingen Public Facilities. I have received a copy of those regulations, policies and fee schedules. I further agree to protect, indemnify, and hold harmless City of Bingen and any of its representatives from any

liability, damages or rights of action directly or indirectly growing out of the use of the City of Bingen Public Facilities covered by this application. In the event that the User is allowed to conduct an ongoing type of activity within the public facility, the User agrees to provide the City with a policy of liability insurance with the minimum coverage of \$1,000,000 per occurrence per person and naming the City as an additional insurer by the insurance policy. In the event a suit or action is brought on this use, the User agrees to pay all costs in enforcing any provisions of this allowed use, or any other costs incident thereto.

By: _____ Date: _____
Signature/Agency Representative

Name: _____

Address: _____

City: _____

State: _____

Day Phone: _____

Evening Phone: _____

Approved by: _____ Date: _____

Fee: _____